

Home Maintenance Complaint

Date: [Insert Date]

To: [Landlord/Property Manager's Name]

[Address]

[City, State, Zip Code]

Dear [Landlord/Property Manager's Name],

I hope this message finds you well. I am writing to formally address a concern regarding timely home maintenance in my unit, [Your Apartment/Unit Number], located at [Your Address].

On [Insert Date of the Issue], I reported [describe the specific maintenance issue, e.g., a leaking faucet, broken heater, etc.], and although I appreciate your previous responses, it has now been [insert duration] without resolution.

This issue has been affecting my daily life and could potentially lead to further complications if not addressed promptly. I kindly urge you to prioritize this matter and provide an update regarding the timeline for repairs.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]