

Resignation Withdrawal Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I am writing to formally withdraw my resignation dated [insert resignation date]. After careful consideration, I have decided to remain with [Company's Name] to complete the ongoing projects and ensure a smooth transition.

I appreciate the opportunities I have had during my time at [Company's Name] and am committed to contributing to the success of the team. I look forward to continuing my work and supporting my colleagues.

Thank you for your understanding, and I hope that my decision aligns with the team's goals.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]