

# Resignation Confirmation

Dear Team,

I hope this message finds you well. I am writing to formally confirm my resignation from my position at [Company Name], effective [Last Working Day].

It has been a great pleasure working with each of you, and I am grateful for the support and camaraderie we have shared during my time here.

If you have any questions or need assistance in the transition, please feel free to reach out.

Wishing you all the best for the future.

Warm regards,  
[Your Name]  
[Your Position]