

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

This letter serves to confirm the acceptance of the Nondisclosure Agreement (NDA) signed on [Date of NDA], between [Your Company Name] and [Recipient Company Name]. We appreciate your commitment to maintaining the confidentiality of our shared information as outlined in the agreement.

Please keep a copy of this confirmation for your records. Should you have any questions regarding the NDA, do not hesitate to reach out.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]