

# NDA Signing Instructions

Dear [Recipient's Name],

Thank you for agreeing to sign the Non-Disclosure Agreement (NDA). To ensure a smooth process, please follow the instructions outlined below:

## Instructions for Signing the NDA

1. Review the NDA document carefully.
2. Sign the NDA on the designated signature line.
3. Date the document where required.
4. Return the signed NDA via email to [Your Email Address].

## Important Notes

- Please ensure that all details are accurate before returning the signed NDA.
- The NDA remains in effect as per the terms outlined in the document.

If you have any questions or need further clarification, do not hesitate to reach out.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]