

Performance Review Appraisal Feedback

Date: [Insert Date]

Employee Name: [Employee's Name]

Position: [Employee's Position]

Reviewer: [Reviewer's Name]

Performance Highlights

- [Highlight 1]
- [Highlight 2]
- [Highlight 3]

Areas for Improvement

- [Improvement Area 1]
- [Improvement Area 2]
- [Improvement Area 3]

Goals for Next Review Period

- [Goal 1]
- [Goal 2]
- [Goal 3]

Overall Comments

[Insert overall comments and feedback]

Signature: _____