

Offer Letter Counter Negotiation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Hiring Manager's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Subject: Counter Offer for Salary Adjustment

Dear [Hiring Manager's Name],

Thank you for offering me the position of [Job Title] at [Company Name]. I am excited about the opportunity to contribute to your team.

After careful consideration of the offer, I would like to discuss the proposed salary. The initial offer of [Initial Offer Amount] is generous, however, based on my [mention relevant experience, skills, or market research], I was hoping we could consider a salary of [Desired Salary Amount].

I believe this adjustment would reflect not only my qualifications but also the value I aim to bring to [Company Name]. I am looking forward to your feedback and hope we can reach a mutually beneficial agreement.

Thank you for your understanding, and I look forward to your response.

Sincerely,

[Your Name]