

Subject: Inquiry Regarding Job Application Timeline

Dear [Hiring Manager's Name],

I hope this message finds you well. I am writing to inquire about the timeline for my job application for the [Job Title] position at [Company Name].

I am very enthusiastic about the opportunity to join your team and would appreciate any updates you could provide regarding the progress of my application and the next steps in the hiring process.

Thank you for considering my application. I look forward to hearing from you soon.

Best regards,
[Your Name]
[Your Phone Number]
[Your Email Address]