

Dear [Hiring Manager's Name],

I hope this message finds you well. I am writing to kindly request an update regarding my application for the [Job Title] position at [Company Name], which I submitted on [Application Date]. I am very enthusiastic about the opportunity to join your team and contribute to your esteemed organization.

I appreciate your time and consideration, and I look forward to hearing from you soon.

Thank you.

Sincerely,
[Your Name]
[Your Phone Number]
[Your Email Address]