

Subject: Follow-Up on Job Application - [Your Name]

Dear [Hiring Manager's Name],

I hope this message finds you well. I am writing to inquire about the status of my application for the [Job Title] position, which I submitted on [Application Date]. I am very enthusiastic about the opportunity to join [Company Name] and contribute to your team.

If there are any updates regarding my application status or the timeline for the hiring process, I would greatly appreciate your input. Thank you for your time and consideration. I look forward to hearing from you soon.

Warm regards,

[Your Name]

[Your Phone Number]

[Your Email Address]