

Petition for Testimonial Reference

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Recipient's Name],

I hope this message finds you well. I am reaching out to request a testimonial reference as I pursue a new position in [mention industry or company name]. Over the past [mention duration], I have appreciated the opportunity to work under your guidance at [mention current/previous company name].

Your support and insight during my time there were invaluable, and I believe your testimonial would greatly enhance my chances of securing this new opportunity.

If you are willing, I would appreciate it if you could include [mention specific skills or experiences, if applicable] in your reference. I believe these aspects reflect my contributions and growth during my tenure.

Thank you for considering my request. Please let me know if you need any additional information or if there are any specific requirements you would like me to fulfill.

Looking forward to your positive response.

Sincerely,

[Your Name]