

# Complaint Regarding Faulty Rental Gear

Your Name  
Your Address  
City, State, Zip Code  
Email Address  
Phone Number  
Date

Manager's Name  
Company Name  
Company Address  
City, State, Zip Code

Dear [Manager's Name],

I am writing to formally complain about the faulty gear I rented from your company on [Rental Date]. The items I rented included [List the specific gear]. Unfortunately, upon using these items, I encountered several issues including [Describe the specific problems with the gear].

This situation has caused significant inconvenience and disrupted my plans. I expected the rental equipment to be in good working condition and suitable for use.

I kindly request a full refund or a replacement of the faulty gear. Please let me know how you intend to address this matter. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,  
[Your Name]