

# Letter of Affirmation for Ethical Sourcing Practices

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to affirm our commitment to ethical sourcing practices at [Your Company's Name]. We recognize the importance of ensuring that our supply chain operates in a manner that is socially responsible and environmentally sustainable.

At [Your Company's Name], we have established a comprehensive vendor assessment process that evaluates our suppliers based on their adherence to labor rights, environmental laws, and fair trade principles. We regularly conduct audits and engage in transparent conversations with our suppliers to uphold these values.

We are dedicated to working with partners who share our commitment to ethical sourcing and contribute positively to their communities.

Thank you for your attention to this matter. We look forward to continuing our collaboration with a focus on sustainable and ethical practices.

Sincerely,

[Your Name]

[Your Title]

[Your Company's Name]

[Your Company's Address]

[City, State, Zip Code]