

Grant Funding Partnership Approval

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

[Recipient's Name]

[Recipient's Position]

[Recipient's Organization]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that your proposal for the grant funding partnership has been approved. This partnership aligns with our mission to [briefly state mission or goal], and we are excited to collaborate on [project description].

The approved grant amount is [insert amount], which will be allocated towards [briefly describe the purpose of the funds]. We anticipate that this partnership will yield significant benefits for both our organizations and the communities we serve.

Please find attached the formal agreement outlining the terms and conditions of our partnership. We kindly ask that you review and sign the document and return it to us by [insert deadline].

Thank you for your commitment to [shared goal or mission]. We look forward to working together to make a lasting impact.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]

[Your Position]

[Your Organization]