

Grant Funding Application Approval

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

[Recipient Name]

[Recipient Title]

[Recipient Organization]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to inform you that your application for grant funding submitted on [Submission Date] has been approved. After careful consideration of your proposal titled "[Project Title]," we are excited to support your efforts in [briefly describe the purpose of the project].

The approved funding amount is [Insert Amount]. The funds will be disbursed on [Disbursement Date] and should be used as specified in your application.

We look forward to seeing the positive impact of your project and are here to support you along the way. Please feel free to reach out if you have any questions or require further assistance.

Congratulations on your achievement!

Sincerely,

[Your Name]

[Your Title]

[Your Organization]