

# Joint Venture Agreement

**Date:** [Insert Date]

**Parties:**

[Party A Name]  
[Party A Address]  
[Party B Name]  
[Party B Address]

**Dear [Party B Name],**

This letter serves as a formal agreement between [Party A Name] and [Party B Name] to enter into a joint venture for the purpose of [briefly describe purpose].

**Terms of Agreement**

1. **Objective:** [Define the objective of the joint venture]
2. **Duration:** [Specify the duration of the joint venture]
3. **Capital Contribution:** [Detail the contributions of each party]
4. **Responsibilities:** [Outline the responsibilities of each party]
5. **Profit Sharing:** [Define how profits will be distributed]
6. **Dispute Resolution:** [Describe how disputes will be resolved]

Both parties agree to the terms outlined above and will enter into a detailed Joint Venture Agreement to formalize this arrangement.

Please indicate your acceptance of this proposal by signing below.

Sincerely,

[Your Name]  
[Your Position]  
[Your Company Name]

Agreed and Accepted:

\_\_\_\_\_  
[Party A Name]

\_\_\_\_\_  
[Party B Name]