

# Employee Handbook Update Feedback Request

Dear [Employee's Name],

We hope this message finds you well. As part of our ongoing efforts to improve our workplace policies and ensure that they align with our company values, we have made several updates to the Employee Handbook.

We would like to request your valuable feedback on these changes. Your insights are important to us and will help us in finalizing the updated document.

Please find the updated Employee Handbook attached for your review. We would appreciate it if you could send us your feedback by [insert deadline].

Thank you for your attention and input on this matter.

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]