

GDPR Compliance Confirmation Request

Date: [Insert Date]

To:

[Recipient's Name]

[Company Name]

[Company Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request confirmation of your compliance with the General Data Protection Regulation (GDPR) regarding the processing of personal data.

As per GDPR requirements, I would like to understand how my personal data is being handled, including but not limited to:

- The types of personal data you hold about me
- The purpose of processing my personal data
- The data retention period
- My rights concerning my personal data

Please provide your confirmation of compliance with GDPR and any relevant documentation that outlines your data protection practices. I appreciate your timely attention to this matter and look forward to your response within the next [Insert Time Frame, e.g., 30 days].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]