

Talent Acquisition Strategy Performance Review

Date: [Insert Date]

To: [Employee Name]

From: [Reviewer Name]

Subject: Performance Review of Talent Acquisition Strategy

Introduction

Dear [Employee Name],

As part of our ongoing commitment to evaluate and improve our talent acquisition strategy, this letter serves to provide you with feedback on your performance over the past [insert time period].

Key Performance Indicators

- **Time to Fill:** [Insert Percentage/Days]
- **Quality of Hire:** [Insert Metrics/Feedback]
- **Candidate Experience:** [Insert Feedback/Scores]

Achievements

During this review period, you have accomplished:

- [Achievement 1]
- [Achievement 2]
- [Achievement 3]

Areas for Improvement

To enhance our talent acquisition efforts, consider focusing on the following:

- [Improvement Area 1]
- [Improvement Area 2]
- [Improvement Area 3]

Goals for the Next Period

As we move forward, please align your efforts with the following goals:

- [Goal 1]
- [Goal 2]
- [Goal 3]

Conclusion

Thank you for your hard work and dedication to our talent acquisition efforts. I look forward to our continued success and your contributions toward achieving our strategic objectives.

Sincerely,

[Reviewer Name]

[Reviewer Title]

[Company Name]