

# Consent Letter for Staff Certification Program

Date: [Insert Date]

To Whom It May Concern,

I, [Your Name], the undersigned, hereby give my consent for [Employee's Name] to participate in the [Name of Certification Program] organized by [Organization/Institution Name].

I understand that this program aims to enhance the skills and knowledge of staff in [specific area/field] and will involve [brief description of program activities, duration, and any requirements].

I acknowledge that participation in this program is beneficial for both [Employee's Name] and [Your Company/Organization Name]. I agree to support [Employee's Name] throughout the duration of the program.

For any further inquiries, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Job Title]

[Your Company/Organization Name]