

Feedback on Service Level Agreement

Date: [Insert Date]

To: [Recipient Name]

From: [Your Name]

Subject: Feedback on Service Level Agreement

Dear [Recipient Name],

I hope this message finds you well. I am writing to provide feedback regarding the Service Level Agreement (SLA) we have in place.

Overall Satisfaction

Overall, I am satisfied with the level of service provided, especially in the areas of:

- [Positive Aspect 1]
- [Positive Aspect 2]

Areas for Improvement

However, I believe we can enhance our collaboration by addressing the following points:

- [Improvement Area 1]
- [Improvement Area 2]

Next Steps

I would appreciate the opportunity to discuss this feedback further. Please let me know a convenient time for us to meet or if you prefer to continue via email.

Thank you for your attention to this matter, and I look forward to your response.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]