

# Announcement: Team Formation Overhaul

Dear Team,

We are excited to announce a significant overhaul of our team structure, effective [start date]. This change is aimed at enhancing collaboration and improving our overall performance.

Key Highlights of the New Structure:

- Introduction of new roles and responsibilities.
- Formation of cross-functional teams to encourage innovation.
- Scheduled training sessions to support the transition.

We believe that these adjustments will not only streamline our operations but also foster a more dynamic work environment. We encourage everyone to embrace this change and participate actively in the upcoming training and team-building activities.

Should you have any questions or require further information, please do not hesitate to reach out to your manager.

Thank you for your continued hard work and dedication.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]