

# Service Proposal Rejection Letter

Date: [Insert Date]

To: [Service Provider's Name]

[Service Provider's Address]

Dear [Service Provider's Name],

Thank you for your proposal regarding [brief description of the service]. We appreciate the time and effort you put into crafting your submission.

After careful consideration, we regret to inform you that we will not be moving forward with your proposal at this time. Unfortunately, our current budget constraints do not align with the costs outlined in your proposal.

We value the professionalism and quality of your services, and we hope to have the opportunity to collaborate in the future when our budget allows for it.

Thank you once again for your understanding. We wish you success in your ongoing projects.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]