

# IT Support Ticket Escalation

**Date:** [Insert Date]

**To:** [Manager's Name]

**From:** [Your Name]

**Subject:** Escalation of IT Support Ticket #[Ticket Number]

Dear [Manager's Name],

I hope this message finds you well. I am writing to formally escalate IT support ticket #[Ticket Number], which has been unresolved for [duration of the issue]. Despite multiple attempts to resolve this issue, we have not received a satisfactory response or resolution from the support team.

The details of the issue are as follows:

- **Description of the Issue:** [Brief description]
- **Date Opened:** [Date opened]
- **Priority Level:** [Low/Medium/High]
- **Current Status:** [Current status of the ticket]

As this issue is affecting [mention the impact on your team or project], I would appreciate your assistance in expediting a resolution.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Job Title]

[Your Contact Information]