Technology Grant Request

[Your Name]
[Your Title]
[Non-Profit Organization Name]
[Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Grant Provider's Name]
[Their Title/Department]
[Organization's Name]
[Address]
[City, State, Zip Code]

Dear [Grant Provider's Name],

I am writing on behalf of [Non-Profit Organization Name] to request a technology grant to enhance our capacity to serve the community. Our organization is dedicated to [briefly explain your mission and the community you serve].

In today's digital age, having the right technological tools is critical for our success. With funding from [Grant Provider's Name], we aim to [describe specific technological needs and how they will benefit your organization and community].

We estimate the total cost for this project to be [cost amount]. We are seeking a grant of [amount requesting] to [purpose of the funds]. This investment will enable us to [outline specific goals and objectives].

We believe that your support will help us make meaningful progress towards achieving our mission and serving those in need. We would be grateful for the opportunity to discuss our proposal further and answer any questions you may have.

Thank you for considering our request. We look forward to your positive response.

Sincerely,
[Your Name]
[Your Title]
[Non-Profit Organization Name]