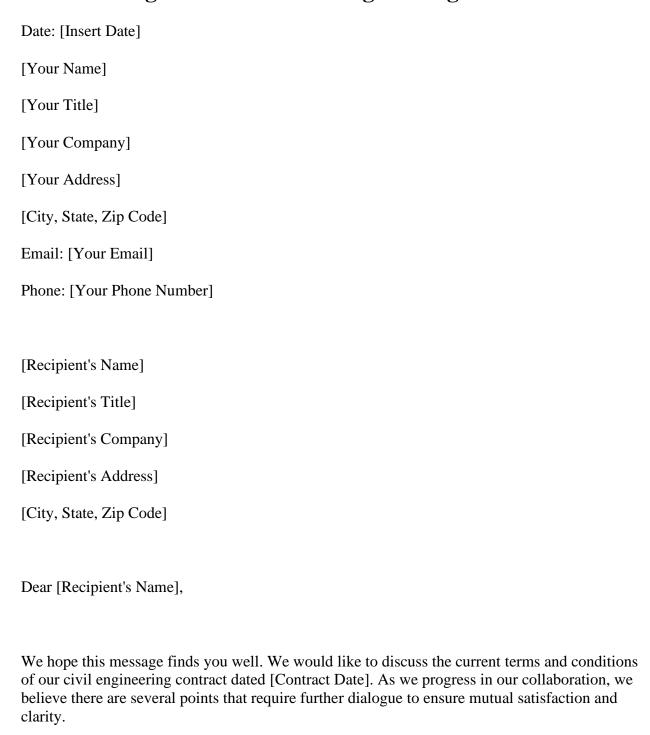
## **Letter of Negotiation for Civil Engineering Contract**



Specifically, we would like to address the following points:

• Scope of Work

- Timeline for Completion
- Payment Terms
- Liability and Insurance Provisions
- Change Order Process

We propose to meet on [Proposed Date] at [Proposed Time] to discuss these matters further. Please let us know your availability for this meeting, or suggest an alternative time if necessary.

We value the relationship between our companies and are committed to reaching an agreement that works for both parties. Thank you for your attention to these matters, and we look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company]