

# Contractor Risk Assessment for Maintenance Services

Date: [Insert Date]

To: [Contractor Name]

[Contractor Address]

Dear [Contractor Name],

Subject: Risk Assessment for Maintenance Services

As part of our commitment to safety and efficiency, we require a comprehensive risk assessment for the maintenance services you will be providing. This assessment will help us identify potential hazards and develop mitigation strategies to ensure the safety of all personnel involved.

## Scope of Work:

[Briefly outline the maintenance services to be performed.]

## Assessment Requirements:

- Identification of potential risks associated with the maintenance tasks.
- Evaluation of existing control measures and their effectiveness.
- Recommendations for additional safety measures, if necessary.
- Emergency procedures and response plans.

Please submit your completed risk assessment by [Insert Submission Deadline]. Your cooperation in this matter is crucial for the successful planning and execution of these services.

Thank you for your attention to this important aspect of our operations. Should you have any questions or require further clarification, please do not hesitate to contact us.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]