

Contractor Risk Assessment

Date: [Insert Date]

To: [Contractor's Name]

Address: [Contractor's Address]

Dear [Contractor's Name],

Subject: Risk Assessment for [Project Name]

As part of our ongoing commitment to ensuring safety and compliance on our construction sites, we are conducting a risk assessment for the upcoming project, [Project Name]. This assessment aims to identify potential hazards, evaluate the risks associated with your work, and establish control measures to mitigate these risks.

We request that you provide detailed information regarding the following:

- Summary of your scope of work
- Identification of potential hazards
- Risk mitigation strategies
- Insurance and bonding details

Please submit your completed risk assessment by [insert deadline] to ensure a thorough review before the project commencement date of [insert project start date]. Your prompt attention to this matter is crucial for maintaining a safe working environment for all parties involved.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]