

Letter of Breach of Occupational Safety Standards

Date: [Insert Date]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

Subject: Breach of Occupational Safety Standards

I am writing to formally address a serious concern regarding the breach of occupational safety standards identified at [Location/Worksite Name] on [Date of Incident]. The following violations were observed:

- [Describe specific violation 1]
- [Describe specific violation 2]
- [Describe specific violation 3]

These breaches not only compromise the safety and well-being of our employees but also expose the company to potential legal liabilities. It is imperative that immediate action is taken to rectify these issues to ensure compliance with [Relevant Occupational Safety Standards or Regulations].

Please provide a written response detailing the actions you plan to take by [Response Deadline Date]. Our priority is to ensure a safe working environment for all employees.

Thank you for your prompt attention to this matter. I look forward to your cooperation in resolving these serious issues.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]