

# Construction Procurement Request for Direct Negotiation

Date: [Insert Date]

To: [Insert Recipient's Name]

Company: [Insert Recipient's Company]

Address: [Insert Recipient's Address]

Dear [Insert Recipient's Name],

I am writing to formally request a direct negotiation for the procurement of construction services for [Insert Project Name/Description]. After careful evaluation of the project's requirements and the market conditions, we believe that entering into a direct negotiation will facilitate timely and efficient execution of this project.

Project Details:

- Project Name: [Insert Project Name]
- Location: [Insert Project Location]
- Budget: [Insert Budget Estimate]
- Timeline: [Insert Project Timeline]

Based on your company's demonstrated expertise and experience in similar projects, we are confident that you can meet our requirements effectively. We would like to discuss the terms and conditions of this potential agreement at your earliest convenience.

Please let us know your availability for a meeting or if you require any additional information.

Thank you for considering our request. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]