

Construction Warranty Claim for Structural Defects

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally submit a warranty claim for structural defects observed in my property located at [Property Address]. Under the terms of our construction warranty dated [Warranty Date], I have identified the following defects:

- [Describe the first structural defect]
- [Describe the second structural defect]
- [Describe any additional defects]

The defects have resulted in [explain any impact, such as safety concerns or damage]. I request that you address these issues in accordance with the warranty terms. Please contact me at your earliest convenience to discuss the next steps in this process.

Thank you for your attention to this matter.

Sincerely,

[Your Name]