

# Architect Contract Termination Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Architect's Name]

[Architect's Firm Name]

[Firm Address]

[City, State, Zip Code]

Dear [Architect's Name],

I hope this letter finds you well. I am writing to formally notify you of the termination of our contract dated [Insert Contract Date] regarding the [Project Name/Description]. This decision has been made due to recent changes in the project scope that have significantly affected our initial agreement.

Despite our discussions and attempts to address these changes, we have determined that we are unable to proceed under the original terms. The continued adjustments to the project scope have made it impractical for us to maintain our contractual relationship.

As per the terms outlined in our contract, we will settle all outstanding payments for work completed to date. Please provide a final invoice by [Insert Invoice Date].

I appreciate the work you have done thus far and wish you the best in your future projects.

Sincerely,

[Your Name]