

Request for Building Inspection

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

[Building Inspection Department Name]

[Department Address]

[City, State, ZIP Code]

Dear [Inspector's Name],

I am writing to request a building inspection for the property located at [Property Address]. This inspection is necessary for code verification, and I would appreciate your team's swift assistance in this matter.

The specific areas of concern for code compliance include:

- [Area/Feature 1]
- [Area/Feature 2]
- [Area/Feature 3]

Please let me know your available dates and times for the inspection. Thank you for your attention to this request.

Sincerely,

[Your Name]