

Building Inspection Request

Date: [Insert Date]

To: [Inspector's Name]

[Inspector's Company Name]

[Inspector's Address]

[City, State, Zip Code]

Dear [Inspector's Name],

I hope this message finds you well. I am writing to formally request a building inspection for the property located at [Property Address], as I am in the process of selling this property. The inspection is necessary to ensure that all aspects of the building meet current standards and to provide transparency to potential buyers.

Please let me know your availability for this inspection so we can arrange a suitable time. Additionally, if you could provide information regarding the inspection fees and the expected duration of the inspection, I would greatly appreciate it.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,

[Your Name]

[Your Address]

[Your City, State, Zip Code]

[Your Phone Number]

[Your Email Address]