

Subcontractor Insurance Coverage Inquiry

Date: [Insert Date]

[Subcontractor's Name]

[Subcontractor's Address]

[City, State, Zip Code]

Dear [Subcontractor's Name],

I hope this message finds you well. As part of our ongoing evaluation process for subcontractors, we would like to inquire about your current insurance coverage. Ensuring that all subcontractors carry appropriate insurance is essential for maintaining compliance and mitigating risks on our projects.

Could you please provide us with the following information:

- Type of insurance coverage (e.g., general liability, workers' compensation, etc.)
- Policy limits
- Policy numbers
- Insurance provider details
- Expiration dates of policies

Your prompt response will be greatly appreciated as it will help us expedite our review process. If you have any questions or need further clarification, please do not hesitate to reach out.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]