

Subject: Feedback on Recent Stay at [Hotel Name]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

To Whom It May Concern,

I am writing to formally address some issues I encountered during my recent stay at [Hotel Name] from [Check-in Date] to [Check-out Date]. Despite my expectations, my experience was marred by several unfortunate incidents involving the hotel staff.

1. Staff Attitude:

On my arrival, I was greeted with a lack of professionalism and courtesy by the front desk staff, which made my check-in process uncomfortable.

2. Housekeeping Service:

Additionally, I experienced delays in receiving housekeeping services. My room was not cleaned until late in the afternoon, which affected my plans.

3. Response to Complaints:

When I brought these issues to the attention of staff members, the response was minimal and unsatisfactory, leaving me feeling undervalued as a guest.

I believe that customer service is a key aspect of the hospitality industry, and I hope that these concerns can be addressed for the benefit of future guests.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]