

# Letter of Inconvenience During My Hotel Stay

Date: [Insert Date]

To,

Hotel Manager  
[Hotel Name]  
[Hotel Address]  
[City, State, Zip Code]

Dear [Hotel Manager's Name],

I hope this message finds you well. I am writing to formally express my dissatisfaction regarding certain inconveniences I experienced during my recent stay at [Hotel Name] from [Check-in Date] to [Check-out Date].

During my stay, I encountered the following issues:

- Delayed check-in process causing significant wait time.
- Room cleanliness was below the expected standard, with [specific issues].
- Noise disturbances from nearby construction that impacted my stay.
- Unresponsive maintenance regarding [specific issue].

While I appreciate the effort your staff puts into providing guests with a pleasant experience, these matters greatly affected my overall satisfaction. I trust you will take appropriate measures to address these issues for future guests.

Thank you for your attention to this matter. I look forward to your response.

Sincerely,

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email]  
[Your Phone Number]