

# Arbitration Demand Letter

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I, [Your Name], am writing to formally demand arbitration in accordance with the arbitration clause outlined in our agreement dated [Insert Date of Agreement] concerning the construction project titled "[Project Name]." This letter serves as a notification that a dispute has arisen regarding [briefly describe the nature of the disagreement, e.g., project delays, cost overruns, quality of work, etc.].

Despite our efforts to resolve this matter amicably through discussions and negotiations, we have been unable to reach a satisfactory resolution. As specified in our agreement, we seek to settle this dispute through arbitration.

Please confirm your acceptance of arbitration by [Insert Deadline for Response]. I propose that we appoint [Insert Arbitrator or Arbitration Organization, if applicable] as the arbitrator to oversee this matter. I believe this will facilitate a fair and prompt resolution to our disagreement.

Should you have any questions or wish to discuss this matter further, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]