

Construction Contract Addendum

Date: [Insert Date]

To: [Contractor's Name]

From: [Client's Name]

Subject: Addendum to Construction Contract - Material Specifications

Dear [Contractor's Name],

This letter serves as an addendum to the construction contract dated [Original Contract Date] concerning the project located at [Project Address].

Material Specifications

The following materials will be used in the construction process:

- **Material 1:** [Description, Grade, Manufacturer]
- **Material 2:** [Description, Grade, Manufacturer]
- **Material 3:** [Description, Grade, Manufacturer]

Any deviations from these specified materials must be approved in writing prior to implementation.

Please acknowledge receipt of this addendum by signing below:

[Contractor's Name]

Date: _____

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]