

Construction Contract Addendum for Design Alterations

Date: [Insert Date]

To: [Contractor's Name]

From: [Client's Name]

Subject: Addendum to Construction Contract - Design Alterations

Dear [Contractor's Name],

This letter serves as an official addendum to the construction contract dated [Insert Original Contract Date] between [Client's Name] and [Contractor's Name].

Design Alterations

The following design alterations are hereby proposed and agreed upon:

- Alteration 1: [Describe the alteration in detail]
- Alteration 2: [Describe the alteration in detail]
- Alteration 3: [Describe the alteration in detail]

Cost Implications

The agreed-upon cost for the above alterations will be [Insert Cost].

Timeline Adjustments

These alterations will result in a revised completion date of [Insert Revised Date].

Both parties acknowledge and accept these changes to the original contract. Please sign below to confirm your agreement.

[Contractor's Name]
[Date]

[Client's Name]
[Date]

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]