

# Construction Site Safety Protocols

Dear [Contractor/Employee Name],

As part of our commitment to ensuring a safe working environment, please adhere to the following safety protocols while on the construction site:

## General Safety Rules

- Always wear personal protective equipment (PPE) including hard hats, safety goggles, and steel-toed boots.
- Report any unsafe conditions or practices to your supervisor immediately.
- No alcohol or drugs are permitted on the site at any time.

## Emergency Procedures

- Know the location of emergency exits and first aid kits.
- In the event of an emergency, follow the designated evacuation routes.
- Contact emergency services by dialing [Emergency Number] if necessary.

## Equipment Safety

- Only operate machinery if you are certified and trained.
- Inspect tools and equipment prior to use.
- Always maintain a safe distance from moving equipment.

Please acknowledge receipt of this letter and confirm your commitment to adhere to these protocols by signing below.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

Employee/Contractor Signature: \_\_\_\_\_ Date: \_\_\_\_\_