

Construction Insurance Claim for Equipment Theft

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Claims Adjuster Name],

I am writing to formally submit a claim for the theft of construction equipment that occurred on [date of theft] at the job site located at [job site address]. The equipment that was stolen includes:

- [Description of Equipment 1, including make, model, and serial number]
- [Description of Equipment 2, including make, model, and serial number]
- [Description of Equipment 3, including make, model, and serial number]

The total estimated loss due to the theft is [insert total value]. I have attached a copy of the police report and any relevant documentation, including purchase receipts and photographs of the stolen equipment.

According to my policy [policy number], I would like to request that you initiate the claims process as soon as possible. Please feel free to reach out to me directly at [your phone number] or [your email address] should you require any further information or documentation to assist with my claim.

Thank you for your prompt attention to this matter. I look forward to your quick response.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Company Name, if applicable]