

Land Survey Request Letter

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Company/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request a land survey for the commercial lot located at [Property Address or Description]. We are in the process of [briefly state the purpose, e.g., acquiring the property, developing plans, etc.] and require a comprehensive survey to proceed.

The details of the lot are as follows:

- Lot Size: [Insert Size]
- Parcel Number: [Insert Parcel Number]
- Current Use: [Insert Current Use]

We would appreciate your prompt attention to this matter and request that you provide us with an estimate of the costs and time required to complete the survey.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Position, if applicable]
[Your Company Name, if applicable]