

# Letter of Financial Disagreement

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Contractor's Name]

[Contractor's Company Name]

[Contractor's Address]

[City, State, Zip Code]

Dear [Contractor's Name],

I hope this message finds you well. I am writing to formally address a financial disagreement that has arisen regarding [specific project or service] that was completed on [date of completion].

It has come to my attention that the invoiced amount of [insert amount] does not align with our agreed-upon contract terms, specifically relating to [mention specifics of the disagreement]. I would appreciate the opportunity to discuss this matter further.

To resolve this discrepancy, I propose we set up a meeting at your earliest convenience. Please let me know your available times so we can work towards a satisfactory resolution.

Thank you for your attention to this important matter. I look forward to your prompt response.

Sincerely,

[Your Name]