

Authorization Letter for Returning Construction Items

Date: _____

To Whom It May Concern,

I, [Your Name], the undersigned, hereby authorize [Authorized Person's Name] to return construction items on my behalf to [Company/Store Name].

Details of the items being returned:

- Item 1: [Description]
- Item 2: [Description]
- Item 3: [Description]

This authorization is valid until [End Date] or until I provide a written notice of cancellation.

Thank you for your assistance.

Sincerely,

[Your Signature]

[Your Name]

[Your Contact Information]

[Your Address]