

Final Offer for Breach of Contract Resolution

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to address the breach of contract regarding [briefly describe the contract and breach]. After our recent discussions, we believe we can reach a resolution that is satisfactory for both parties.

We would like to offer the following terms as a final resolution:

- **Payment Amount:** \$[insert amount]
- **Payment Due Date:** [insert due date]
- **Additional Terms:** [insert any additional terms or conditions]

Please review this offer carefully. If you agree to these terms, kindly sign and return a copy of this letter by [insert date]. If you have any questions or revisions, do not hesitate to contact us at [insert contact information].

We hope to resolve this matter amicably and appreciate your prompt attention to this offer.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]