

# Amicable Breach of Contract Resolution

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to discuss the recent developments concerning our contract dated [Contract Date] regarding [Brief Description of the Contract]. After careful consideration, it has become evident that fulfilling the obligations of the contract as originally agreed upon is no longer feasible.

Despite our best intentions, unforeseen circumstances have led us to a point where we must amicably declare a breach of the contract. We believe that it is in both parties' best interests to resolve this matter without further complications.

We propose the following terms for resolution:

- [Term 1]
- [Term 2]
- [Term 3]

We sincerely value our relationship and hope to move forward positively. Please let us know if you agree with these terms or if you would like to suggest alternate options.

Thank you for your understanding and cooperation. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]