

Remuneration Adjustment Request

Date: [Insert Date]

To,

[Manager's Name]

[Company's Name]

[Company's Address]

Dear [Manager's Name],

I hope this message finds you well. I am writing to formally request a review of my current remuneration as a manual labor employee in [specific department or project] at [Company's Name].

Over the past [duration] that I have worked with the company, I have consistently strived to meet and exceed the expectations set for my role. I have taken on additional responsibilities, including [mention any specific tasks or responsibilities], and have contributed to [mention any accomplishments or projects].

In light of these contributions and considering the current industry standards for similar positions, I believe that a remuneration adjustment is warranted. I would appreciate the opportunity to discuss this matter further at a time that is convenient for you.

Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]