

Letter of Acknowledgment

Date: [Insert Date]

To:

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We hereby acknowledge the receipt of the building blueprints submitted on [Insert Submission Date]. The documents include:

- [Blueprint Description 1]
- [Blueprint Description 2]
- [Blueprint Description 3]

We appreciate your timely submission and will review the blueprints as per our project timeline. Should you require further assistance or have any questions, please do not hesitate to contact us.

Thank you.

Sincerely,

[Your Name]

[Your Position]

[Your Company's Name]

[Your Company's Address]

[City, State, Zip Code]

[Your Contact Information]