

Dear [Landlord/Property Manager's Name],

I hope this message finds you well. I am writing to formally inquire about some concerns I have regarding potential lease violations in our building. My address is [Your Address], and I am a resident of [Apartment/Unit Number].

Recently, I have noticed the following issues that may be in violation of our lease agreement:

- [Describe the specific lease violation, e.g., excessive noise, unauthorized pets, etc.]
- [Another violation, if applicable]
- [Any additional violations you have observed]

These issues have been affecting my living conditions, and I believe they warrant attention. I kindly ask for your assistance in addressing these matters, as I want to ensure our community remains a safe and pleasant place to live.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]

[Date]